

CDC Checklist School: _____

The following document must accompany your registration and can also be used as a checklist.

✚ The following **Items** are to be submitted by **Friday, March 29, 2013**

Submitting:

Yes	No	
___	___	Completed Registration Form
___	___	Chairman's Recognition Award
___	___	Pictures of the JMG class (to be used for slide show, web or other publications)
___	___	Permission to Use Photos Form (signed by parent/guardian or student)
___	___	T-Shirt Order Form (please print names on form)
___	___	Student Volunteer Form
___	___	Judges Volunteer Form
___	___	Check, Invoice or other form of Payment (Please note below how method of payment will be made.)

✚ The following **Competitive Events** are to be submitted by **Friday, March 29, 2013**

Submitting:

Yes	No	
___	___	Chapter Manual Event
___	___	Chapter Web Page Design Event
___	___	Chapter Civic Activities Event
___	___	Exploratory Career Notebook Event
___	___	Poster/Slogan Event
___	___	Individual Civic Activities Event
___	___	Employment Preparation Event – Phase One*

In the **Employment Preparation Event, "Phase One" includes the resume and letter of application. The successful and unsuccessful competitors in Phase One of the event will be notified of their status after judging in Helena has been completed. Successful Phase One competitors that advance to the CDC will need to prepare for an employment interview at the conference.*

Send to:

Jim Lambert
Jobs for Montana's Graduates
PO Box 1728
Helena, MT 59624-1728

Please send in your Registration
& Other Documents by
Friday, March 29th

Last day to make reservations at either hotel is **March 30th.**

(If you haven't already done so, please make your reservations today!)

Hilton Phone: (406) 532-5300

Marriott Phone: (406) 549-5260

When making your room reservations be sure to tell the hotel that you are with the JMG Career Development Conference and get your guest rooms together.

Please make copies of all CDC documents for your files.